

I. COURSE DESCRIPTION:

In this course, students will examine, in more depth, select assets and liabilities found on the balance sheet as well as learn to account for equity transactions involving partnerships and corporations. Assets examined include cash, accounts receivable, notes receivable, plant, property, and equipment and intangibles. Liabilities studied will include short and long term notes payable, bonds, warranty liabilities and income tax liabilities.

II. LEARNING OUTCOMES AND ELEMENTS OF THE PERFORMANCE:

Upon successful completion of this course, the student will demonstrate the ability to:

1. Illustrate internal controls over cash

Potential Elements of the Performance:

- 1.1 Define and explain the purpose and principles of internal conflict
- 1.2 Record petty cash transactions
- 1.3 Prepare a bank reconciliation and the subsequent adjusting journal entries

2. Record short term receivables

Potential Elements of the Performance:

- 2.1 Record sales on account
- 2.2 Prepare journal entries to directly write off uncollectible accounts receivables
- 2.3 Apply the allowance method to account for uncollectible accounts receivables
- 2.4 Estimate uncollectible accounts receivable using approaches based on sales and accounts receivables
- 2.5 Analyze short term receivables using calculated metrics (days sales uncollected, A/R turnover)
- 2.6 Prepare journal entries to record short term notes receivable

3. Describe the nature of property, plant, and equipment (PPE) and intangibles

Potential Elements of the Performance:

- 3.1 Calculate the cost of capital assets
- 3.2 Define amortization and depreciation
- 3.3 Prepare journal entries to record depreciation calculated using each of the following methods:

- Straight line
- Doubling declining balance
- Units of production

3.4 Calculate partial year depreciation

3.5 Calculate revised depreciation

3.6 Prepare journal entries to record disposal and exchange of PPE

3.7 Record acquisition and amortization of intangible assets

4. Account for current liabilities

Potential Elements of the Performance:

4.1 List the characteristics of liabilities

4.2 Differentiate between current and non-current liabilities

4.3 Prepare journal entries to record:

- Purchases on account
- Payroll liabilities
- Sales taxes
- Unearned revenue

4.4 Prepare journal entries to account for estimated liabilities:

- Customer awards / loyalty programs
- Warranties
- Corporate income tax

4.5 Prepare journal entries to account for current notes payable

5. Apply accounting concepts to partnerships

Potential Elements of the Performance:

5.1 List the characteristics, advantages and disadvantages of partnerships

5.2 Prepare journal entries to establish a partnership

5.3 Prepare journal entries to distribute profits and loss between partner equity accounts

5.4 Prepare journal entries to record changes in the number of partners

6. Apply accounting concepts to corporations

Potential Elements of the Performance:

6.1 List the characteristics, advantages, and disadvantages of the corporate form of organization

6.2 Differentiate between common and preferred shares by explaining basic rights of each type of shareholder.

6.3 Prepare journal entries to record the issuance of shares

6.4 Prepare journal entries to record the issuance of cash dividends

6.5 Calculate the effect of share dividends and share splits on the number of shares outstanding

6.6 Prepare a statement of changes in equity

6.7 Prepare the equity section of the balance sheet

6.8 Calculate basic earnings per share

7. Account for bonds and long-term notes payable

Potential Elements of the Performance:

7.1 Describe the characteristics and issuing procedures of bonds

7.2 Use tables to calculator to calculate the present value of bonds issued at a price other than par. (*May include Excel for present value calculations)

7.3 Prepare journal entries to record the issuance and amortization of bonds at a discount and at a premium, as well as, bonds issued at par.

7.4 Prepare journal entries to record retirement of bonds at, and before, maturity

7.5 Calculate the debt to equity ratio

7.6 Prepare journal entries to record long term notes payable

III. TOPICS:

1. Internal Control of Cash
2. Receivables
3. Property, Plant and Equipment and Intangibles
4. Current Liabilities
5. Partnerships
6. Organization and Operation of Corporations
7. Bonds and Long-Term Notes Payable

IV. REQUIRED RESOURCES/TEXTS/MATERIALS:

Larson/Jensen, Fundamental Accounting Principles - Current edition (2 volumes bundled with workbooks)

Same text used in BCA 101

V. EVALUATION PROCESS/GRADING SYSTEM:

Assignment(s), tests and / or quizzes – 60%

Final Exam – 40%

The following semester grades will be assigned to students:

<u>Grade</u>	<u>Definition</u>	<u>Grade Point Equivalent</u>
A+	90 – 100%	4.00
A	80 – 89%	3.00
B	70 - 79%	2.00
C	60 - 69%	1.00
D	50 – 59%	0.00
F (Fail)	49% and below	

CR (Credit)	Credit for diploma requirements has been awarded.
S	Satisfactory achievement in field /clinical placement or non-graded subject area.
U	Unsatisfactory achievement in field/clinical placement or non-graded subject area.
X	A temporary grade limited to situations with extenuating circumstances giving a student additional time to complete the requirements for a course.
NR	Grade not reported to Registrar's office.
W	Student has withdrawn from the course without academic penalty.

VI. SPECIAL NOTES:

Attendance:

Sault College is committed to student success. There is a direct correlation between academic performance and class attendance; therefore, for the benefit of all its constituents, all students are encouraged to attend all of their scheduled learning and evaluation sessions. This implies arriving on time and remaining for the duration of the scheduled session. *<Optional: It is the departmental policy that once the classroom door has been enclosed, the learning process has begun. Late arrivers will not be granted admission to the room.>*

An Attendance of 80% will be required to qualify for a comprehensive supplementary test for any failed or missed test in the semester.

VI. COURSE OUTLINE ADDENDUM:

The provisions contained in the addendum located on the portal form part of this course outline.